**W.D. Hartley Elementary**

**SAC Agenda**

**December 4, 2023 at 3:15 pm**

**Minutes**

**SAC Business**

**The meeting was called to order at 3:17 by SAC Chair Amber Kerly. In attendance were Nikki Appelquist, Linda Villadoniga, Racheal McKenny, Candy Schaeffer, Lynne Pagano, Lisa Calvert, Richard Dow, Jennifer Collins, Kim Arnold, Will Russell, Becky Cromwell and Emily Davis. Absent were Gene Bennett (District Partner) and Cat Growick.**

**The minutes were distributed and read. Racheal McKenny moved to approve the minutes as submitted. Lynne Pagano seconded. The minutes were unanimously approved as submitted.**

**Mrs. Kerly that the SAC account had $14,712.55.**

**Mrs. Kerly reported that the faculty and staff were asked to vote for one of the options for the distribution of School Recognition Funds for the 2022-2023 school year.**

**50 faculty and staff members voted (out of 76). The results are as follows:**

**Option 1: 15 votes**

**Option 2: 22 votes**

**Option 3: 1 vote**

**Option 4: 12 votes**

**Option 2 reads as follows: (NOT putting aside 5% for supplemental materials)**

**\*All new employees (school 2023-2024) receive $100 unless they are getting money from previous school. (Pro-rate for part time.)**

**\*Remaining funds will be split equally among all 2022-2023 Hartley Employees (plus IT, food service and SJCSD contracted) employees. Part-time and hourly workers will receive a pro-rated share reflecting the proportion of the year worked.**

**PRINCIPAL’S REPORT**

**Ms. Appelquist reported on the following items:**

* **The Book Fair is being held in the Media Center through Friday, December 8.**
* **The Holiday Shoppe will be held Thursday – Monday, December 14, 15 and 18, 2024). All gifts are $2. Students will be able to buy gifts for their parents, siblings, etc.**
* **There was a K-1 gingerbread activity today.**
* **There will be a Community Event by Hallways, in which students will be able to visit the classrooms of 4 teachers in their grade level and do a special activity on Wednesday, December 13, 2023.**
* **Teachers return to school on January 4, 2024, There is an inservice on January 5, 2024 and students return on January 8, 2024.**

**Racheal McKenny reported that The PBIS store will be opening in January. Students will visit the store to see what’s available, teachers will receive training. Students will be able to “trade in good behavior tickets for prizes.**

**Emily Davis reported that there will be a dental check for SJCSD employees and their dependents at FCTC on January 5, 2024. There will also be a Skin IO available at FCTC on the same day.**

**PTO UPDATES**

**Mrs. Kerly thanked the PTO for the Teacher Thank You Cart that went around the school as a special treat for the staff.**

**COMMUNITY UPDATE**

**Lisa Calvert of the Southeast Branch of the St. Johns County Library reported that December is a planning month at the library. The January calendar of events will be coming out in Mid-December. Mrs. Appelquist that Ms. Calvert send her a copy to be included in the newsletter.**

**DISTRICT UPDATE**

**Jennifer Collins, School Board Member for District 3, reported that getting information out to the parents / guardians was discussed at the School Board Meeting today. It was suggested that QR codes be posted by the bus loops and parent pick-up areas.**

**Ms. Collins also reported that 2 students had lost their lives over the weekend. One was a 1st grade student and the other an 8th grade student.**

**There will be no meeting in January. The next SAC meeting will be held on February 6, 2024, at 3:15 in the Media Center**

**Respectfully submitted,**

**Linda Villadóniga, Secretary**